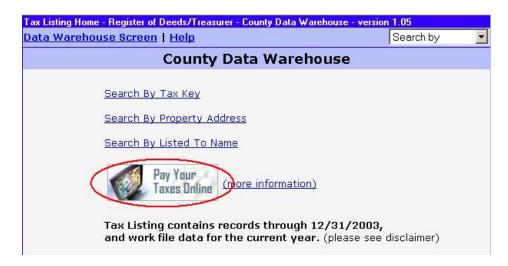
# Waukesha County is currently able to take online tax payments for –

- 2002 tax year and prior years delinquent taxes
- 2003 tax year for all municipalities with the exception of –

MSKC	City of Muskego
MUKV	Village of Mukwonago
NBC	City of New Berlin
OCOC	City of Oconomowoc
SUXV	Village of Sussex
WAKC	City of Waukesha

Note: 2003 property taxes for these excepted municipalities are paid to the Local Treasurer.

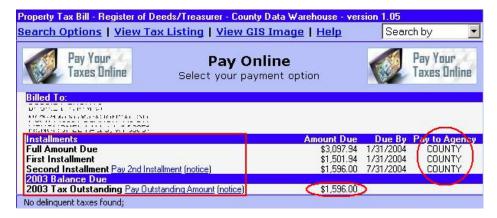
## HOW TO PAY YOUR TAXES ON-LINE



• Click on the Pay Your Taxes Online icon.



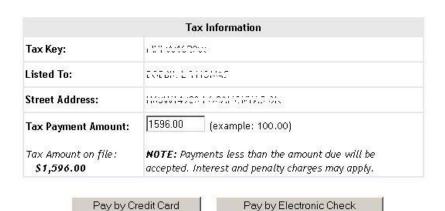
• Enter your Tax Key number as shown in the upper right hand corner of your tax bill, above your payment amount. Enter the entire tax key number, including letters and numbers.



- You will see the bill to address and payment options. Verify that this is the correct property.
- Under **Installments**, click the payment you wish to pay.



#### Property Tax



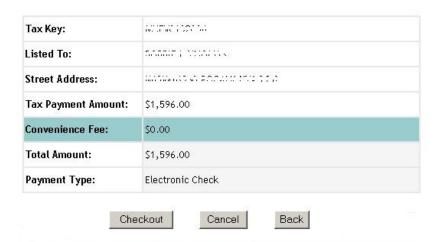
• Click the appropriate button for the payment method you desire (credit card or electronic check). Electronic checks transactions to debit your checking account are free. Credit card transactions are subject to a 3% service fee.

### Property Tax



- If using a credit card, please note the fee amount listed. You will be charged this amount separate from your taxes on your credit card.
- Click Checkout, then enter your credit card information as required.
- Click "Continue" as necessary to complete your transaction.
- Please print the Payment Receipt page and make note of the receipt number for your records.
- A receipt number is required in order for your payment to be valid.

## Property Tax



- If using electronic check, review the information and click **Checkout**.
- Enter your checking account information as required.
- Click "Continue" as necessary to complete your transaction.
- Please print the **Payment Receipt** page and make note of the receipt number for your records.
- A receipt number is required in order for your payment to be valid.